

School District of West Salem  
Regular Board Meeting Minutes  
April 22, 2013  
Marie Heider Meeting Room – 7:00 p.m.

**Convene**

The meeting was called to order at 7:00 p.m. by President Tom Ward. The meeting was noticed to the Coulee News, La Crosse Tribune, WLSU Radio 89 FM, WXOW TV-19, WKBT-TV, WKTY, WIZM, Union State Bank, First Community Credit Union, St. Joe Country Market, River Bank-Barre Mills, West Salem Post Office, Village of West Salem, posted at each school, district web site, and district office on April 18, 2013.

*Pledge of Allegiance to the American Flag*

Scott Scafe led everyone in the recitation of the Pledge of Allegiance and Tom Ward recited the District Mission Statement.

*Swear In Board Members*

Thomas Helgeson, Jason Falck and Scott Scafe were sworn in prior to the start of the board meeting.

*Roll Call*

Present: Syl Clements, Jane Halverson, Tom Ward, Jason Falck, Ken Schlimgen, and Scott Scafe. Also in attendance – Administrators: Troy Gunderson, Eric Jensen, Mark Carlson, Mike Malott, John Smalley, Michael St. Pierre, and Lisa Gerke; Student representatives: Kaitlin Brueggen and Zachary Lang. Finance Director: Davita Molling, Recording secretary: Patrick Bahr. Excused: Thomas Helgeson and Dean Buchanan.

*Approval of Agenda*

Mrs. Halverson moved, Mr. Scafe seconded to approve the agenda as presented. Motion carried unanimously.

**Organization of the 2013-2014 School Board**

Mr. Falck moved, Mrs. Halverson seconded to nominate Tom Ward for the office of President. Mr. Schlimgen, moved, Mr. Scafe seconded to close the nominations and cast a unanimous ballot for Tom Ward as the President of the West Salem School Board. Motion carried unanimously.

Mr. Falck moved, Mrs. Halverson seconded to nominate Thomas Helgeson for the office of Vice President. Mr. Scafe moved, Mrs. Halverson seconded to close the nominations and cast a unanimous ballot for Thomas Helgeson as the Vice President of the West Salem School Board. Motion carried unanimously.

Mr. Scafe moved, Mrs. Halverson seconded to nominate Jason Falck for the office of Clerk. Mrs. Halverson moved, Mr. Clements seconded to close the nominations and cast a unanimous ballot for Jason Falck as the Clerk of the West Salem School Board. Motion carried unanimously.

Mr. Falck moved, Mrs. Halverson seconded to nominate Scott Scafe the office of Treasurer. Mr. Falck moved, Mr. Clements seconded to close nominations and cast a unanimous ballot for Scott Scafe as Treasurer of the West Salem School Board. Motion carried unanimously.

Mr. Carlson introduced the new student board representatives, Kaitlin Brueggen and Zachary Lang.

Mr. Schlimgen moved, Mr. Scafe seconded a resolution to authorize the board officers to borrow money pursuant to Wisconsin State Statutes 67.12(3) for the 2012-2013 and 2013-2014 school years. Motion carried unanimously.

Mrs. Halverson moved, Mr. Clements seconded to select the Union State Bank of West Salem as the bank depository. Motion carried unanimously.

Mr. Scafe moved, Mr. Schlimgen seconded to authorize facsimile signatures pursuant to Wisconsin State Statutes 66.042(3). Motion carried unanimously.

Mr. Schlimgen moved, Mrs. Halverson seconded to authorize the board officers to invest surplus funds pursuant to Wisconsin State Statute 66.042(3). Motion carried unanimously.

Mr. Scafe moved, Mrs. Halverson seconded to continue with the current schedule to select the second and fourth Monday of each month at 7:00 p.m. for regular school board meetings and one meeting in December. Motion carried unanimously.

Mr. Falck moved, Mr. Scafe seconded to appoint Patrick Bahr as the Deputy Clerk. Motion carried unanimously.

Mr. Ward asked the members to provide input on committee assignments. Mr. Schlimgen moved, Mrs. Halverson seconded to approve Tom Ward as the CESA Convention Delegate and Board of Control Representative. Motion carried unanimously.

### **Connection with the Community**

*Zachary Lang reported on:*

1. The high school VAC (Visual Arts Classic) team competed and placed third at state.
2. The high school VICA (Vocational Industrial Clubs of America) competed at the state competition. Taylor Varichak was a repeat champion in small engines/power equipment technology, Harley Lang was the cabinetmaker champion, and the Skills USA Chapter Display team finished second.

*Kaitlin Brueggen reported on:*

1. On April 16, the high school band had a clinician come in and work with the students.
2. The junior class prom court representatives were selected.
3. The NHS (National Honor Society) officers will be elected.

*Correspondence*

A thank you note from Bill Solsrud was read.

*Public comments* – None.

*Written and Oral Reports*

Policy Committee – Mr. Falck reported that the committee continues to work on the 500's Personnel section of the policy book.

Reports from Michelle Kloser, Scott Johnson, Bill Solsrud, Davita Molling, Rick Kline, and Troy Gunderson were reviewed.

**Consent Agenda**

Mrs. Halverson moved, Mr. Clements seconded to approve the Regular Board Meeting Minutes of April 8, 2013; and the invoices to be paid. Motion carried.

**Discussion/Action Items:**

Mr. Schlimgen moved, Mr. Scafe seconded to accept the donation from Abby Solberg and family for the elementary school music department.

Mr. Jensen presented a plan for a district sponsored Servant Leadership program, which is one of the Key Performance Indicators in the Strategic Plan: Workforce Engagement.

Mr. Gunderson reviewed the status of compensation plan for teachers, which is one of the Key Performance Indicators in the Strategic Plan: Finances and Facilities.

Mr. Scafe moved, Mr. Clements seconded to hire Garry Marten as a Maintenance Worker. Motion carried unanimously.

Mrs. Halverson moved, Mr. Scafe to approve offering contracts for the 2013-2014 school year to the school psychologist and teachers as presented. Motion carried unanimously.

Mr. Schlimgen moved, Mr. Falck seconded to accept the recommendation to select Tostrud & Temp S.C. for audit services for the 2012-2013 fiscal year, with the option of continuing the contract for 2013-2014 and 2014-2015 if services provided are satisfactory. Motion carried unanimously.

Mr. Gunderson gave an update on the architect selection process and a plan for the next few weeks.

Mr. Scafe moved, Mr. Clements seconded to having the second board meeting in May on either Tuesday, May 28, at 7:00 p.m. or Sunday, May 26 before or after graduation. Motion carried unanimously.

High school graduation on May 26, 2013 – Mrs. Halverson will read the Bearing Wall Award at graduation and most of the board members plan on attending the ceremony.

8th Grade Promotion on May 30, 2013 – the ceremony which will take place at 7:00 p.m. in the Heider Center.

Mr. Scafe moved, Mr. Schlingen seconded to accept the resignation of custodian Robert Severson and special education teacher Allison Fisher. Motion carried unanimously.

Mr. Ward welcomed the motion for closed session: The Board will discuss, consider and, if appropriate, take action pursuant to Wis. Stats §19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" regarding the performance of a teacher.

Mr. Falck moved, Mr. Scafe seconded that the Board convene in closed session at 8:16 p.m. A roll vote was taken: Mr. Falck Aye, Mr. Scafe Aye, Mr. Ward Aye, Mr. Clements Aye, Mrs. Halverson Aye, and Mr. Schlingen Aye. Motion carried unanimously.

*Closed Session*

**Adjournment**

Mr. Clements moved, Mrs. Halverson seconded to adjourn at 8:34 p.m. Motion carried unanimously.

Respectfully submitted,

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Jason Falck, Clerk